# **Constitution of the Druid Collective**

## **Preamble**

The Druid Collective shall be an honors program on the campus of the University of Alabama with the following goals:

- 1. To recognize extraordinary scholastic achievement through its admissions process
- 2. To encourage further scholastic development through a comprehensive system of in house programs designed as learning activities which are enjoyable
- 3. To encourage the development of leadership skills through the self-government of the program and encouragement of individual and collective involvement throughout all areas of campus life
- 4. To gather students to these ends with high scholastic and achievement records into a unique environment encompassing academics, recreation, unity, and fellowship

# **Table of Contents**

Constitution of the Druid Collective	1
Preamble	1
Table of Contents	2
Article I: Code of Conduct and Member's Rights	3
Section A: Code of Conduct	3
Article II: Membership	4
Section A: Membership	4
Section B: Member Rights	6
Section C: Alumni	7
Section D: Admission	7
Article III: Meetings	8
Article IV: Officers	9
Section A: List of Regular Officers	9
Section B: List of Special Officers	12
Section C: Recalls	13
Section D: Telescoping	13
Article V: The Board of Governors	13
Article VI: Elections	14
Section A: Eligibility	14
Section B: Procedure	14
Section C: Vacancy and Interims	15
Article VII: Committees	15
Section A: Structure	15
Section B: Executive Committee	15
Section C: The Mediation	16
Section D: Budget Committee	17
Section E: Admissions Committee	17
Section F: Standing Committees	18
Section H: Ad Hoc Committees	19
Article VIII: Legislation	19
Section A: Amendments	19
Section B: Executive Orders	20
Section C: Bylaws	20
Section D: Rules of Construction	21

# **Article I: Code of Conduct and Member's Rights**

#### **Section A: Code of Conduct**

Violations of the Code of Conduct shall be the sole basis of all Mediations. All Members, Guests, and Alumni shall be subject to these rules, with no exceptions.

No Mediations shall occur for reasons other than breaches of the Code of Conduct. Any that do are unjust and not in accordance with the Constitution.

- 1. The Collective will not support language or symbolism that is racist, sexist, homophobic, transphobic, ableist, or otherwise displaying prejudiced or disparaging attitudes.
- 2. There will be no harassment or non-consensual advances, sexual or otherwise. The details of these breaches are specified in the <u>University of Alabama's Code of Conduct.</u>
- There will be no reckless endangerment of oneself or others within the Collective's spaces or events
- 4. There will be no hazing as described in the UA Code of Conduct.
- 5. There will be no forgery, bribery (or acceptance of bribes), impersonation, plagiarism, or other identity/intellectual theft of other persons.
- 6. There will be no damage to or theft of property of the Collective, its members, or other persons. If property is taken, in the case of consumables, it shall be replaced or its owner fairly compensated.
- 7. The Code of Conduct shall not be misused with malice or misused in an attempt to exclude other persons.
- 8. There will be no unnecessary disruption of Collective proceedings.
- 9. Members may be responsible for the actions of their guests in the case of breaches of the Code of Conduct.
- 10. Executives must act on clear breaches of the Code of Conduct within one week.
- 11. No sheep, no goats, no (open) fires.
- 12. The Druid Collective is beholden to the UA Code of Conduct.

# **Article II: Membership**

### **Section A: Membership**

#### 1. NON-DISCRIMINATION POLICY

- a. The Druid Collective complies with all applicable laws prohibiting discrimination, which are outlined in the University of Alabama's nondiscrimination and harassment policy notice available at
  - i. <a href="http://eop.ua.edu/law.html">http://eop.ua.edu/law.html</a>
  - ii. <a href="http://eop.ua.edu/harassment.html">http://eop.ua.edu/harassment.html</a>
- b. Membership in registered student organizations shall be open to all students of The University of Alabama without regard to race, religion, sex, ability status, national origin color, age, gender identity, gender expression, sexual identity, or veteran status.
- 2. A Member of the Collective shall be any University of Alabama student who has been admitted by a majority vote of the Collective.
- 3. An Active Member of the Collective shall be any Member of the Collective who owes no fines to the Collective, and has paid that semester's dues. Only Active Members have the right to vote in Collective meetings.
- 4. To maintain Active Member status, Druids must attend <sup>2</sup>/<sub>3</sub> of Collective Meetings and 3 Service Events.
- 5. Service Events are worth 1 point each.
- 6. During their first semester, new ads must attend <sup>2</sup>/<sub>3</sub> of Collective Meetings but are not beholden to any other point requirement.
- 7. If you did not meet the aforementioned point requirement and lost your Active Member status, you can regain it by fulfilling the current semester's point requirements.
- 8. Under extenuating circumstances, members who do not meet point requirements can appeal their total with execs.
- 9. Points will be publicly displayed. A member's total can be made private upon request.
- 10. Anyone permitted to live on campus under University guidelines who is either a current Member or new Member in good standing may live in the Collective's primary residence (Highlands C). These Members must be Active Members for any semester they live in residence.

- 11. Point totals will be evaluated a week before elections.
- 12. Membership status can be lost through de-druidization, which is an expulsion by a <sup>2</sup>/<sub>3</sub> majority of Active Members of the Collective at any time. The expelled member has the option to refund dues of the semester they were expelled if they were paid that semester.

### **Section B: Member and Rights**

- 1. The only rights exclusive to Active Members are voting in Collective meetings, proposing amendments, and proposing bylaws. The following enumerated rights in this section are extended to all Members.
- 2. The only rights exclusive to Members are running for office (with the exception of alumni representative) within the Collective and voting in the admissions committee. Members have the right to participate in standing committees with the permission of the Committee head.
- 3. Members shall have the right to participate in Collective functions, to speak at Collective meetings, and to participate in the purchasing of official Collective attire.
- 4. Members shall have the right to access all Collective spaces both physically and otherwise (except for spaces designated for committees within the Collective that the Member is not a part of).
- 5. Members have the right to request any Collective function participant to leave said function on the basis of presently observed behavior that violates the Code of Conduct. The request will be reviewed by the Risk Manager, or the present Executive members if the Risk Manager is not present.
- 6. The above enumerated rights are not exhaustive, and the absence of a particular right from this list shall not be interpreted as grounds for denying it to a Member in good disciplinary standing.

#### **Section C: Alumni**

- 1. Alumni are Druids (and previous Malleteers) who are no longer enrolled as students at the University of Alabama.
  - a. Druids who are not in the undergraduate program of the University of Alabama may choose to become an Alumni. This change lasts for the rest of the semester it was made in.
  - b. If an Alumni's status changes as a result of being a student of the University of Alabama (i.e. coming back to school), they may choose to keep their Alumni status.

- c. Alumni who meet all qualifications for Active Members except being a Member shall have all rights that Active Members do.
- 2. Alumni in good standing with the Collective are all members of the Alumni Relations Committee.
- 3. Alumni in good standing with the Collective shall have the right to participate in Collective functions as long as they give 24 hours' notice of their intended participation to a member of the Executive Committee, to speak at Collective meetings with invitation, and to participate in the purchasing of official Collective attire.

#### **Section D: Admission**

- 1. Once a person has completed their Druid application, it is the responsibility of the collective to review these applications in a timely manner and thus a person may continue to come to events and partake without any cover between the time of fulfilling an application and its being reviewed and voted on at an official meeting. The enforcement of this rule will be under the discretion of the executives of the Druid Collective in an attempt to hold to the original intent of this amendment, which is to maintain collective resources for active collective members without being predatory or overly exclusionary.
- 2. The Admission Committee shall review all applications and may admit qualified applicants by a majority vote at a committee meeting.
- 3. If an applicant does not meet the entrance requirements, the Admission Committee Chair shall present the case to the Admission Committee. If the Admission Committee determines the applicant possesses some achievement demonstrating equivalent abilities or aptitude (e.g. exceptional volunteer service, leadership, or other relevant areas), they shall then vote to present the case at a Collective Meeting. If said applicant demonstrates exceptional circumstances that affected their academic progress, this information shall be considered by the Admission Committee in making their decision. A majority vote at the Collective Meeting is required for admission in the case of a candidate who does not meet any requirements specified in Article I, Section D, Subsection 1.
- 4. Regular ad meetings will be held during the second week of any month, on a recurring day of the week determined during an executive meeting at the beginning of the semester. The executive board may choose to hold irregular add meetings at their own discretion.

#### **Section E: Dues**

- 1. The deadline for a semester's payment shall be 30 days after the first Collective Meeting. After that date, Dues shall be an additional 50% of their original cost. After 60 days of the first collective meeting, another 50% of the original cost shall be added. This payment is valid until next semester's due date.
- 2. Newly added members will have to pay an initiation fee that is due 30 days after their ad meeting.
- 3. Certain events may require a cover based on whether or not one is an active member of the Druid Collective. These events may or may not differentiate based on membership status. This will be determined by members of the Executive Committee, primarily the Programming Chair and the Treasurer.
- 4. Any member who cannot pay due to financial difficulties may privately meet with the Treasurer to discuss their situation. At the Treasurer's discretion, these members shall retain their right to vote at Collective meetings and participate in Collective functions. The Executive Committee may, by a simple majority, overrule the Treasurer's decision. The Treasurer shall keep track of any such members, and, as per each individual situation, set feasible times for these members to pay their Dues. After 30 days, the Treasurer must meet with any such member to discuss the status of their Dues. All Dues must be paid, in full, two weeks prior to the end of the semester.
- 5. The person who earns the most points earns 100% off next semester's dues. The person in second place earns 50% off, and third place earns 25% off. If multiple people tie for a position, the discount is split equally.

# **Article III: Meetings**

- 1. Collective Meetings are the principal governing meetings of the Collective and shall be convened once every two weeks.
- 2. The President or a quorum of the Executive Committee may call emergency Collective meetings. The Collective shall be given as much notice as possible when emergency Collective meetings are called.
- 3. A schedule of Collective Meetings for the semester shall be publicly posted at the beginning of each semester.

- 4. The President of the Collective shall conduct Collective Meetings. In the absence of the President and Vice President, the Collective may select a Chair pro tempore, or the position will default to the highest-ranking officer present (as outlined by Article III Section A).
- 5. Collective meetings shall be conducted in accordance with the procedures outlined in the Bylaws.
- 6. Collective Meetings shall be open to all Members and guests of members. No non-Member of the Collective shall be allowed to speak at a Collective Meeting, except members of the Board of Governors, the Professor in Residence, an individual with special permission of the Collective, or an individual with the invitation of the Executive Committee. Any Member of the Collective may speak at Collective Meetings. Only Active Members may vote at Collective Meetings. All Active Members shall have the right to vote via proxy or digitally if they cannot attend a meeting in person and may request that any vote be carried out by secret ballot. Voting shall proceed in a manner established by the presiding officer.
- 7. No Collective Meeting shall proceed without a quorum of Active Members. A quorum shall be defined as one-third (1/3) of Active Members. The suggestion of a possible absence of a quorum shall be raised immediately upon suspicion thereof. The presiding officer shall make a determination of the existence of a quorum. Failure to suggest an absence of quorum does not circumvent the necessity for quorum.
- 8. Presence shall be defined as: a member who is able to communicate synchronously with all members present.

# **Article IV: Officers**

# **Section A: List of Regular Officers**

#### 1. President

- a. Heads the Executive Council
- b. Coordinate external affairs with the University and other organizations (i.e. Housing and Recreational Communities, Board of Governors, The Source, Student organizations)
- c. Chairs Collective Meetings and Executive Council Meetings
- d. Prepare a semesterly report on the activities and accomplishments of the Collective each year for University officials and news media
- e. Ensure the Collective's internal affairs and executive duties are effectively executed
- f. Appoints a Secretary as a part of the Executive Council
  - i. Will update SOURCE with any changes to the Constitution and Bylaws within 48 hours of changes
  - ii. Ensure all legislation is faithfully executed in cooperation with the Executive Committee
  - iii. Interprets the constitution

- iv. Takes minutes of Collective Meetings, Executive Council Meetings, and Budget Meeting
- v. Appoint a member present at any meeting to maintain a permanent record of all minutes and in the Secretary's absence
  - 1. Posts minutes within 48 hours
- vi. Takes attendance at Collective Meetings and Executive Committee Meetings
- vii. Maintain and organize the Glen Hardy Memorial Library and its database or appoint someone to do so
- viii. Emails members midway through the semester regarding point totals.
- ix. Chairs the Ministry of Information which involves:
  - a. Maintaining easy access to information resources vital to the functioning of The Druid Collective
  - b. Collecting and recording the history and members of the Druid Collective.
  - c. Collaborating with the Executive Committee to ensure the success of all information related matters
- x. Appoints (with power to un-appoint) a Historian who will serve on the Ministry of Information.
  - a. The Secretary may not appoint themselves as historian.
  - b. Collects and records the history and members of the Druid Collective.

#### 2. Vice President

- a. Chairs Collective Meetings and/or Executive Council Meetings in the President's absence
- b. Facilitates communication between the Collective and the following:
  - i. Board of Governors
  - ii. Housing and Recreational Communities
  - iii. Student organizations
  - iv. Alumni
- c. Creates and oversees a general executive task sheet
- d. Collaborates with the President to form room lists and coordinate building and room arrangements with the University

#### 3. Secretary

a. See details under President

#### 4 Outreach Chair

- a. Chairs the Outreach Committee
  - i. Outreach Committee comes up with promotional material and manages social media for Collective events and recruitment
- b. Organizes the publication of the Collective Newsletter
- c. Member of the Outreach Committee

#### 5. Programming Chair

- a. Chairs the Programming Committee, which involves:
  - i. Academics

- ii. Social
- iii. Service
- iv. Sports
- b. Communicates events to the Collective
- c. Updates the Collective's calendar

#### 6. Risk Management Chair

- a. Chairs the Risk Management Committee
  - i. Internal upkeep
  - ii. Mental/Physical/Emotional health of members
  - iii. Oversee the premises of the Collective

#### 7. Treasurer

- a. Fundraising Committee
  - i. Fundraising for Collective
- b. Budget management
  - i. Collect, disburse, and account for all Collective funds
  - ii. Maintain an accurate and complete ledger of Collective finances
  - iii. Present a record of the current Collective funds at each Executive Council meeting
- c. Dorm Dues
  - i. Keeps record of active members

#### 8. Admissions Chair

- a. Ensures the Collective's recruitment processes are effectively executed
  - i. Collaborates with the Outreach Chair for external recruitment

#### efforts

- b. Chairs the Admissions Committee
- c. Shall conduct Admission Committee meetings or appoint someone to do so in their absence

# **Section B: List of Special Officers**

#### 1. Alumni Representative

- a. A co-chair of the Alumni Relations Committee
- b. Will be elected from the body of the Collective's alumni
- c. Attempt to best represent the interests of the entirety of the Collective's alumni to the Collective
- d. Non-voting member of the Executive Committee
- e. Non-voting member of the Board of Governors

#### 2. Resident Advisors

- a. The number of which will be determined by Housing and Residential Communities shall be elected annually from the Collective
- b. Must be employees of HRC and shall perform their role as outlined by HRC policy

- c. If they fill no other position on the Executive Committee, they shall be non-voting members of the Executive Committee.
- 3. Professor-In-Residence/Faculty Advisor
  - a. Graduate or postgraduate student; or a professor, adjunct, or other teaching staff at the University of Alabama
  - b. Elected annually by the Active Members of the Collective
  - c. Responsibilities
    - i. Arrange programs that enrich the living environment and community in the Collective
    - ii. They should provide guidance and advice and assist in liaising with the administration of the University.
    - iii. They shall be non-voting members of the Executive Committee and of the Board of Governors.
    - iv. They shall act in accordance with all HRC policies and job descriptions.
  - d. No Professor-In-Residence not elected by the Collective shall be a member of the Executive Committee or Board of Governors.
- 4. Chairman of the Board of Governors/Faculty Advisor
  - a. Responsible for working with the President to run the Board of Governors
    - i. Running regular meetings
    - ii. Maintaining full membership
    - iii. Faithfully executing the duties of the BoG as outlined in Article IV, Subsection III

#### **Section C: Recalls**

- 1. Any member of the executive committee can be recalled at a Collective meeting by vote of a simple majority of the Collective at large. Recall votes must be declared one week in advance of the Collective meeting in which they will be held.
- 2. An election for the recalled position will be held in a timely manner.

### **Section D: Telescoping**

In case the Druid Collective has fewer members than positions, the executive positions shall be telescoped in the following way: Risk Manager takes Outreach Chair, Programming Chair takes Secretary, President takes Vice President." to "In case the Druid Collective has fewer members than positions, the executive positions shall be telescoped in the following way: Risk Manager takes Outreach Chair, Programming Chair takes Secretary, President takes Vice President, Outreach Chair takes Admissions Chair, Secretary takes Minister of Information.

### **Article V: The Board of Governors**

- 1. The President, Vice President, Treasurer, and Risk Management Chair shall be permanent non-voting members of the Board of Governors
- 2. The Board of Governors shall consist of: The Chairman of the Board of Governors and the Professor-In-Residence.
- 3. The Board of Governors shall ensure the continued presence and autonomy of the Druid Collective on the campus of the University of Alabama. They shall meet once a semester at a minimum and, at the direction of the Collective or their own initiative, work for the proliferation of the Collective and its aims.
- 4. The Board of Governors shall be elected annually. Members of the Board of Governors may occupy their office indefinitely.
- 5. All funds and financial accounts shall become property of the Board of Governors in the event that the organization goes defunct or is terminated with the SOURCE.
- 6. The onus of contacting the Board of Governors on behalf of the Collective shall be specifically placed upon the President, Vice President, and Secretary.

### **Article VI: Elections**

## Section A: Eligibility

- 1. All standard officer positions may be held by any Active Member. Active Members who are not enrolled in classes at UA are ineligible for all standard officer positions.
- 2. No member may hold more than one regular office at a time.
- 3. Eligibility requirements for special offices should be noted in the office description.
- 4. Special officers who previously held the status of voting member may, at their discretion, retain their rights as a full voting member.
- 5. Special officers and the President shall serve a term of one year. All other officers shall serve a term of one semester. An individual who serves as President will not be permitted to occupy that office for any sum of time greater than two terms. There shall be no term limits on any officer position that is not President.

6. Any Active Member who is enrolled in classes at UA and wishes to hold a Druid office is required to be in good disciplinary standing and maintain a GPA of 2.00 (for undergraduate students) and 3.00 (for graduate students).

#### **Section B: Procedure**

- 1. Elections shall occur within 30 days of the last day of Finals of each semester.
- 2. Nominations for individuals as elected officers shall be made at the Collective meeting prior to the meeting set for elections. That person shall have 48 hours to notify the Secretary or a member of the executive board of their decision of whether or not to accept or decline the nomination. A lack of response shall be taken as a declination.
- 3. All nominations shall be recorded and posted immediately after their conclusion and contact absent nominees with all due haste or the elections shall be deemed invalid.
- 4. Nominations shall not be reopened at the elections meeting unless an office receives no nominations, or no individual nominated is willing to serve.
- 5. Individuals nominated for one position are eligible to run for up to three other offices if they are not elected to the office for which they are nominated.
- 6. Elections shall proceed in the order listed in Article III Sections A and B. Each officer shall be elected by a majority vote. The nominee with the lowest vote count will be eliminated if no candidate receives a majority, and runoffs will take place until one candidate receives a majority.
- 7. Officers shall begin their duties immediately upon election.

## **Section C: Vacancy and Interims**

- 1. In the event that an office is vacated, for whatever reason, the President shall appoint an interim officer with the advice of the Executive Committee. In the event of a vacancy of the Presidency, the Vice President shall assume the Presidency.
- 2. A special election to fill an interim office shall take place at the next Collective Meeting.

# **Article VII: Committees**

#### **Section A: Structure**

1. Each committee shall be chaired by a Committee Chair. The Committee Chair shall be accountable for the responsibilities of each committee, but may delegate tasks to other members.

- 2. Committee meetings shall be open only to Members of the Collective, unless restrictions are otherwise specified. Only members of a given committee may speak at their respective committee meeting, except with permission of the Committee Chair.
- 3. Each Committee Chair may construct and conduct their committee as they see fit, unless restrictions are otherwise specified.

#### **Section B: Executive Committee**

- 1. The Executive Committee will be chaired by the President, and shall consist of all Regular Officers and any Special Officers so noted.
- 2. The Executive Committee shall have the power and responsibility to run the Collective between Collective Meetings. If a Collective Meeting cannot be convened, they may take extraordinary action through a two-thirds vote, subject to review by the Collective.
- 3. The Executive Committee shall establish a nonexclusive agenda for each Collective Meeting, which shall be publicly posted after the Executive Committee meeting.
- 4. The Committee shall have the power to disburse funds in amounts not exceeding the base Dorm Dues for that semester.
- 5. The Executive Committee shall meet a regularly scheduled weekly time, and when determined to be needed by the Vice President or two voting Committee Members.
- 6. The Vice President may cancel any Executive Committee meeting if there is insufficient business.
- 7. If the Vice President is unable to attend an Executive Committee meeting, the Executive Committee shall select by vote a temporary Executive Committee Chair.
- 8. Executive Committee meetings shall not be held without the presence of two-thirds of its membership.
- 9. Members of the Executive Committee who have four or more unexcused absences from Executive Meetings will be removed from office. After missing two, the Officer-in-Question will be required to meet with the Executive Committee.
- 10. Excuses from Executive Committee meetings shall only be granted by the Executive Committee Chair for work, school, illness, and matters outside of the Officer-in-Question's control.

**Section C: The Mediation** 

- 1. The Mediation shall consist of the Risk Management Chair and two unrelated members appointed by the Risk Management Chair on a case-by-case basis. It shall be presided over by the Risk Management Chair.
- 2. No person may sit in mediation of their own case, and members directly involved in or interested in a case must recuse themselves.
- 3. The Mediation shall hear any case that the Risk Management Chair determines sufficient to be heard. Any member may present a case to the Risk Management Chair
  - a. Violations of federal, state, or UA law shall be reported to necessary officials. The Mediation shall only proceed after this report has been made but may censure individuals involved until then.
- 4. In case of the recusal of a member, the Risk Management Chair shall appoint an appropriate replacement. In the case of recusal of the Risk Management Chair, the President shall appoint someone to act as Risk Management Chair in the case.
- 5. The Mediation may impose fines and punishments including deDruidization by a majority vote of mediation members. All "rulings" shall be made known to the Collective in a timely manner.

### **Section D: Budget Committee**

- 1. The Budget Committee shall consist of all Executive Committee members and be chaired by the Treasurer.
- 2. At the beginning of each semester, the Budget Committee shall convene. The Budget Committee shall determine by a simple majority vote what Dorm Dues and the initiation fee for that semester costs. Each member shall present an itemized budget estimate for the semester. The Budget Committee shall compose a budget from these estimates and present it to the Collective at the next scheduled Collective Meeting for approval by a simple majority.
- 3. The Budget Committee, shall, through the course of the semester, maintain receipts and other financial documentation. They shall maintain a complete ledger of all transactions throughout the semester.
- 4. At the end of each semester, the Budget Committee shall convene to audit the ledger. They shall track down and account for inaccuracies. They shall add to and maintain a permanent record of accounting inaccuracies.

#### **Section E: Admissions Committee**

1. This committee shall be chaired by the Admissions Chair

- 2. This committee is open to all members
- 3. The committee will handle all member applications and screen potential new members before they are presented to the Collective to be added
- 4. Will hold regularly scheduled Potential Member Meetings that will aim to instruct attendees on the fundamentals of The Druid Collective's functioning by providing the necessary and accurate information on the following topics:
  - a. Membership expectations and requirements
  - b. The self-governance of the Collective
  - c. The values of The Druid Collective
  - d. Upcoming Druid Collective events

### **Section F: Standing Committees**

- 1. The following committees are permanent and meet regularly.
  - a. Outreach Committee
  - b. Programming Committee
  - c. Risk Management Committee
  - d. Admissions Committee
  - e. Ministry of Information

#### Section G: Ministry of Information

- 1. The Ministry of Information shall be chaired by the Secretary and consist at minimum of the Secretary and Historian.
- 2. The Ministry of Information shall field any requests for information from Members of The Druid Collective in order to support them in their endeavors and understanding of the functioning of The Druid Collective.
- 3. Will maintain and organize The Druid Collective's library and its database.
- 4. Will collaborate with members of the Executive Committee to help ensure the success of information related matters.

### **Section H: Ad Hoc Committees**

1. The Collective shall have the power to form Ad Hoc Committees.

- 2. Ad Hoc Committees shall be formed for one particular purpose or goal, and be disbanded upon completion.
- 3. The Collective may elect by vote a committee chair from its Active Members. If the Collective does not vote for a chair, the chair shall be appointed by the President.

# **Article VIII: Legislation**

#### **Section A: Amendments**

- 1. All legislative powers of the Druid Collective shall rest with the Collective.
- 2. Amendments to this Constitution may be proposed by any Active Member at an Collective Meeting. Present Members of the Collective must have access to the written amendment in full before voting on an amendment. Once the amendment has been voted on, it may not be altered or amended.
- 3. Proposed amendments shall be voted on at the next regularly scheduled Collective Meeting no fewer than two weeks after their proposal.
- 4. Ratification of proposed amendments requires a two-thirds majority vote of voting Active Members. Abstentions shall count neither for nor against the amendment, nor shall abstentions count against quorum.
- 5. Upon ratification of an amendment, the Secretary shall revise and redistribute the amended Constitution accordingly within 48 hours.
- 6. If an amendment has been brought to a constitutionally valid vote and not ratified by the Collective, an identical amendment to that one shall not be proposed during the same semester.

#### **Section B: Executive Orders**

- 1. Under Executive order, temporary amendments may be made to the constitution with a one-half majority vote of voting Active Members or a unanimous vote from the executive board.
- 2. Abstentions shall count neither for nor against the amendment, nor shall abstentions count against the one-half requirement.
- 3. Temporary amendments must be ratified by a two-thirds quorum vote within four weeks to become permanent amendments. If quorum cannot be reached within four weeks, the temporary amendment may remain in the constitution until the next Collective meeting that reaches quorum.

If the temporary amendment is not voted to be a permanent amendment in this meeting, it must be removed from the constitution within 48 hours.

- 4. All Temporary Amendments enacted must be made immediately available to the entire collective.
- 5. Any Temporary Amendment can be overruled by any one-third of the collective expressing official disapproval at any time
- 6. There must be a medium made available for members to express their disapproval in an organized way. This can include, but is not limited to: An online poll or direct messages to an executive member. The preferred medium for disapproval of each temporary amendment should be made clear in its announcement.

### **Section C: Bylaws**

- 1. Bylaws may be proposed by any Active Member at a Collective Meeting.
- An Active Member who wishes to propose a bylaw shall publicly announce his intention at least one week prior the Collective Meeting, such that all Members could reasonably know that a bylaw will be proposed.
- 3. The text of the proposed bylaw shall be read, discussed, amended, and voted on in the next Collective Meeting.
- 4. Passing of proposed bylaws requires simple majority vote of present Active Members.
- 5. Upon passing of a bylaw, the Secretary shall record and immediately, publicly post the text of the bylaw. The bylaw takes effect immediately.
- 6. No bylaw may conflict with the provisions of this Constitution.

#### **Section D: Rules of Construction**

- 1. Words and phrases shall be read in context and construed according to the rules of grammar and common usage. Words and phrases that have acquired a technical or particular meaning shall be construed accordingly.
- 2. If any section or portion of this document is ambiguous in terms of scope, application, or intent, then any such ambiguity will be presented to the Secretary who, along with the support of a simple majority of the Executive Committee, will recommend an interpretation. Such interpretation will be binding until such time as the Constitution can be amended to clarify the ambiguity.

3. In the event that an issue, dispute, or situation arises that is not contemplated by the provisions of this document, the matter will be presented to the Secretary who, along with the support of a simple majority of the Executive Committee, will recommend a solution, resolution, or course of action. Such recommendation will be binding until such time as the Constitution can be amended to provide guidance.